
CHRIST CHURCH, CHILWELL,

PCC MEETING MINUTES

Date: Monday 8 May 2017

Venue: Back of Church

Time: 7:30pm

Present: Clint Redwood (Chair)

Ruth Price (Secretary)

Penny Wallace

Gary Stephenson

Janis Patterson

Anne Willmot

Chris Roseblade

Colin Slater

Judith Renton

Tim Hills

Chris Brignell

Dawn Clarke

Liam O'Boyle

Helen Mather (second half meeting)

1 Welcome, Bible Reading and opening prayer

Clint read Acts 11 v1-18 and then opened in prayer.

2 Apologies

Apologies were received from Jonathan Batchelor and Ryan Mellor.

3 Election of officers to PCC

Gary Stephenson was co-opted onto the PCC. Clint proposed and Anne seconded; the vote was unanimous.

Penny will be the chair until an incumbent is appointed and Clint will be vice chair. Tim will chair if needed and Penny will find out if Ryan would continue to be willing to chair if needed.

Ruth will continue as secretary, but warned that she is getting a bit busy and might need to step down in the summer. Clint proposed that Ruth continue as secretary and Janis seconded; vote unanimous.

Gary offered to act as treasurer. Clint proposed and Anne seconded; vote unanimous.

The standing committee will consist of Clint, Penny, Gary and Ruth, and Dawn and Chris confirmed they were happy to continue. Anne will be available to be called on when needed. The vote was unanimous.

Chris Roseblade will continue as St Barnabas rep, and Gary will be the reserve rep when Chris can't make a meeting.

Penny is working with St Barnabas to encourage them to send representatives to the PCC meetings.

4 Approval of minutes from 12 and 16 Mar PCC meetings, and comments on APCM minutes

The minutes from 12 Mar were approved. The minutes from 16 Mar needed a small amendment so will be worked on and approved at the next meeting. There were no comments on the APCM minutes which will be posted on the internet for comments from the congregation.

5 Vacancy update and prayer

Two candidates have been offered interviews and visits are being set up for Friday morning and Sunday afternoon. Colin asked Clint to press the Bishop to ensure that Christ Church is on the list for the allocation of curates in summer 2018. The group took some time to pray for the interviews and the candidates.

6 Line management

Greer, Sky and Kerry brought an issue about line management to the wardens on Thursday 4 May and the Wardens brought it to the PCC at this meeting. The PCC discussed the issues and prayed.

7 Hall building work

Planning permission has been granted for the store room. Two quotes have been obtained at just over £13,000 + VAT and a third is being sought. Building regs will incur an additional cost. The PCC are happy for Dawn to present the quotes with her recommendation by email and approve this way, unless there are concerns raised in which case a meeting would be called to discuss it further. A concern was raised about making sure this is communicated well to the church. Dawn to write something for the notices

Dawn to action

8 Fabric Report

A shed has been requested by some congregation members who do the gardening. This would be to keep the lawnmower and other tools safe and out of the vicar's garage. The PCC approved the purchase of a shed. Simon has been working on the church building recently fitting a security system and fire doors. Simon is also discussing the role of the Health and Safety coordinator with Andy.

In future, a written report would be useful, whether from Simon or just a portion of the standing committee minutes. Ruth to ensure in future.

9 Quarterly finance report

Gary suggested that each member of the PCC keeps a printed version of the annual budget summary so they can answer questions from the congregation. Gary is happy to answer questions if we are not sure.

The report for the first quarter is fine in comparison with the budget so far, but partly because a few one off gifts and we haven't spent project budgets. Tim discussed the youth budget with Sky who has reworked it. This will be forwarded to the PCC for review through the secretary.

10 Communicating finances to the church

Need teaching from the pulpit about finances, and prayer from the church. Penny to take this to the staff team – how would this work? External person from the diocese? Or a short slot regularly in the service, not the sermon. Should we consider passing the giving plate around? Penny/staff team to action

A leaflet could be printed to get people's attention. If someone was to draft the wording, Colin could get it professionally printed. TBC – take to next meeting

For the notice sheet, Clint is keen to present the information in graph form. Clint and Gary to work on this. Simple "non-accountancy" words should be used. Clint and Gary to action.

11 Possible parish strategy joint meeting for PCC and DCC

This will be postponed until after the 15 May to see if someone is appointed. If so, it will wait until the vicar is in post.

12 Hall Charging strategy

Chris B has met with Kerry and used Clint's plans to draw up a suggestion for a hall charging strategy. It is based on an amount for each room, with discounts for charities and affiliated groups. The changes will be phased in starting in September. Kerry will contact each group but it will be clear that the changes are coming from the PCC not her.

The PCC are happy for the SC to make decisions and then report back to them.

Thanks to Chris and Clint. Chris R and Janis can input into the plan.

Question: Should Kerry charge church members to hire rooms? Yes, but at the affiliated rates.

13 PCC away day

The decision about when and where will be postponed until after the interviews. If there is an appointment, the PCC will meet the new incumbent at this away day. Liam warned people not to flood the new incumbent at this day with requests/suggestions on how to do things – it's not fair.

14 Safeguarding policy

Penny will receive the Children's policy and the Vulnerable Adults policy and forward this onto the PCC with one week for people to comment. She also recommended that a notice is put up listing those members who have had training in safeguarding children and vulnerable adults as this can deter people with dubious motives.

15 Matters arising

Graham Shenton has been invited to come to the PCC meeting on 12 July and give feedback on what he's discovered when meeting the housegroups.

Ruth to check the lounge bookings for PCC and SC with the office again.

16 Close in prayer

Clint closed in prayer.

Date of next SC meeting: 29 June 2017

Date of next PCC meeting: 13 June 2017