
CHRIST CHURCH, CHILWELL,

PCC MEETING MINUTES

Date: Tuesday, 19 January 2016

Venue: Back of Church

Time: 7:30pm

Present: Penny Wallace (Chair)

Ruth Price (Sec)

Clint Redwood

Judith Renton

Jonathan Batchelor

Helen Mather

Margaret Metcalfe

Alan Howe

Anne Willmot

Gary Stephenson

Alan Darley

Ben Marston

Paul Beedell

Liam O'Boyle

1 Welcome, Bible Reading and opening prayer

Alan read from Mark 2 v23 onwards, and encouraged us to think about Jesus words as Lord of the Sabbath – legalism vs guidance to bring us closer to God.

2 Apologies

Apologies were received from Graham Gardner.

3 Approval of the minutes of the last meeting 16 November 2015

The minutes were approved and signed by Penny Wallace as the chair of that meeting.

4 Update on Alan's return

Alan thanked everyone for covering for him during his time off. He is working on the advice given to him by many people and will have a phased return of two weeks at 3 days a week, followed by two weeks at 4 days a week. After that he is back to the usual 6 days a week. He will continue to explore the right pattern of work with Carol. He's enjoyed visiting other churches during his leave, but is glad to be back and has enjoyed writing his sermon for Sunday. The PCC welcomed Alan and is pleased to see him back too.

6 Fran Beedell's Plans

Fran has confirmed that she will work roughly until Christmas 2016 then retire, at which point she and Paul will look to worship elsewhere. The PCC discussed this in more detail and agreed

that a plan for succession is needed, and should start soon. Clint has a meeting with Fran organised and he will ask for her thoughts about her replacement. The PCC would like to be clear on what she does in all roles that she fills. Clint will collect ideas from the PCC on how to move forwards. Anne offered to help, and any other PCC members are welcome to be involved. Clint proposed that we should have an advert ready by the end of March so it can be approved at the AGM and then be ready to recruit in the summer with a start date of September at the latest so there can be a good handover between Fran and the person who will continue her work. The PCC would like this year to be a good year for Fran so she can end on a happy note.

Margaret to
write notice.

Margaret noted that we would need to manage the way the news of Fran's retirement is understood by the church. The PCC agreed and Margaret offered to write a note to go in the notices.

Paul Beedell asked if he should stand down at the AGM or continue until December. The PCC confirmed that he should continue until December, if he is happy to do so.

5 Job Club

George had sent a paper to the PCC before the meeting and the PCC asked him questions which he kindly answered. He sees the Job Club as a way of bringing more people to Christ and giving them a sense of belonging. People would get referred from DWP. There is an eight week training session which is video based and the clients get a workbook. The club would then be there to support the clients as time goes on. Anne noted that often people who come to a job club get a series of temporary jobs so ongoing support is necessary. George would work 4 hours a week on this and will recruit two volunteers who would work 2 hours a week. Although he doesn't know who this will be at the moment, he is confident that he would find people to do this. There is a Job Club in Arnold which has just started and one in Derby.

The church would need to contribute space in the church (e.g. the upper room), not sure whether day or evening would be better yet, also may need laptops for clients to work on their CV and look for jobs. There is a £60 monthly fee to CAP which includes the materials for the Job Club sessions and their knowledge and support. The PCC thanked George for his time in coming in to discuss this further, and his work with CAP

The PCC discussed the information further, and Anne proposed the following:

The PCC support the CAP Job Club in principle, subject to:

- agreement that participation in the job club won't be part of the person's Job Seekers Agreement if they are referred by the Job Centre
- the PCC's approval of the contractual agreement with CAP
- a successful visit of a member/members of the PCC with an experienced CAP Job Club with their approval of the material supplied by CAP

Margaret seconded the proposal and it was approved unanimously. Anne agreed to liaise with George on these items. Ruth to let George know.

Ruth to email
George [done]

7 Treasurers Report

Accounting and report is on its way. The figures shown in Gary's report are as of now and he is chasing bills not invoiced for.

Whilst looking at the accounts shown, it was noted that the St Barnabas contribution to the

parish share was down on last year. Gary and Paul volunteered to speak to Nick and Richard to clarify the situation further. Ruth to email to ask for the meeting to be set up. Penny to contact Karen to see if she also wants to attend on behalf of Alan.

Ruth to email [done] Penny to email Karen.

Gary asked the PCC to confirm that the Work Place Pension should be set up in April or wait until we have to do it towards the end of the year. The PCC confirmed April, if possible, and agreed that the SC can make any necessary decisions regarding the WPP and then report back to the PCC.

Gary to move forward with the Pension

Gary raised the situation that he does not attend Christ Church now. He is happy to continue as the treasurer but suggests that the PCC might like to appoint a vice-treasurer who can take over as Gary moves on following his completion of his term on Deanery Synod. The diocese runs a training course periodically and Gary is happy to train the person too. The PCC to think of people who might like to do it and ask them.

PCC to look for possible vice-treasurer

8 Fabric Update

Simon has been doing a lot of work around the building to ensure that we have the right equipment so that cleaning can be done as easily as possible. He has ordered a floor cleaning machine for Kev so the floors can be cleaned properly. He is ordering remote heating controllers which should save us heating rooms that are not being used. The PCC confirmed that these expenditures can be approved by the SC and summarised to the PCC at a meeting.

9 Annual Report and APCM

The Annual Report hasn't been started yet, but will need to be approved at the next PCC meeting. Penny will also look up who needs to stand again. She also highlighted the need for a sides-person for the 10:45 service. Ruth and Anne offered to help Clint and Penny with the Annual Report at the end of the meeting.

Wardens and Ruth to start the Annual Report.

Penny to confirm who needs to stand again

10 Update on Mission Support

Anne and Ruth are meeting with Mary on Thursday 21 January. They may come back with principles for giving to individuals at the next PCC meeting depending on the outcome of that meeting and others.

11 KGF Panel Report

Clint is setting up meetings to move this on. There are four proposals being looked at, which could use the money in total, plus more. More information will be given to the PCC when more information is available.

12 Inclusion meetings update

Judith reported that following the meeting on 5 October, some of the practical suggestions have been put into place, including activity bags for children, training for Sunday school leaders, revising PowerPoint guidelines and discussing access to the chancel. More suggestions are under discussion. Another welcome evening is planned for 3 Feb to consider how to behave towards people who are not heterosexual.

The group would be grateful for more members of the planning group, especially those who can give expertise in a variety of areas.

Margaret clarified that the meeting on 3 February is not a theological debate but a more practical meeting like the one on 5 October. There is a third meeting planned where there will be time to look at the theological aspects. There is a person from the Baptist Church that can facilitate a full day (10am-4pm) discussion looking at scripture, science, perspectives and conversation, then finishing with questions. The aim is not to present an idea, but to start a conversation. The facilitator has no opinion. This can be open to other churches if we want to offer it. The facilitator is called Paul Goodliff. Alan D to look at him further on the internet. The PCC wondered if many people would be able to do a whole day meeting; Margaret to find out if he could do a half day session.

Margaret to contact Paul Goodliff

Alan D would prefer a debate with expert speakers rather than a facilitated discussion, however it was decided to proceed with the facilitated discussion. The debate could be considered at a later date.

13 Review of Adult and Child Protection Policy

The PCC thanks Liz Jordon and Sally Hodges for all their work in updating the Safeguarding Child and Young People Policy and Procedures document, and in chasing the Diocese for the changes to the Adult Policy following changes to the Law.

They asked for advice on how the procedures could be followed more exactly as they found that some volunteers were starting without DBS or the recruitment procedures being followed. The PCC suggested that Greer and Sky be reminded of these things, via an email from the PCC, and Ruth agreed to email Liz and Sally to offer this.

Ruth to email Liz and Sally

14 Matters arising

Penny reported that unfortunately, Aiden is not continuing with the mentorship with Sky.

If the PCC have any other items that we could work on, please email Ruth.

Clint knows of a programme that will track lists of things to look at. He will look into this further.

15 Dates for next year's meetings and Away Day Plans

Ruth has proposed some dates to Alan and these will be circulated once they are confirmed with Kerry. The Christmas meal will be scheduled for a Saturday this year.

16 Approval of Margaret Swan for serving communion

Penny proposed this motion and Paul seconded it. It was approved unanimously with 14 votes for.

18 AOB

Penny closed in prayer.

Date of next SC meeting: 10 February

Date of next PCC meeting: 24 February